

**Kauai Community College**  
**RFP No. DLIR/WDD 2015-01**  
**Training Matrix**

**EXHIBIT B**

\* The prices approved by STATE for services performed pursuant to RFP DLIR/WDD 2015-01 shall be fifty-percent (50%) of the cost of the ETF Assistance listed in the "Total Tuition" column, tax inclusive; However the maximum payment for each unit of service that the STATE will pay shall not exceed \$250; if applicable, tax inclusive. The employer shall pay the other fifty percent (50%) of the cost of ETF assistance, tax inclusive, listed in the "Total STATE Tuition" column and any excess balance that exceeds the assistance directly to PROVIDER.

IV. Training Activity		V. Duration in Hours	Duration in Weeks	VI. Schedule	VII. TUITION PRICE			VIII. Certification offered? Yes/No
Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Agriculture/ Landscaping	Arborist Certification	30	5	See Course Schedule	\$1,000.00	N/A	\$1,000.00	(Note: Separate certification
Agriculture/ Landscaping	Apiary-Introduction to Beekeeping	7	2	See Course Schedule	\$99.00	N/A	\$99.00	None
Agriculture/ Landscaping	Apiary-Feral Hive Removal and Hive Split	8	2	See Course Schedule	\$109.00	N/A	\$109.00	None
Agriculture/ Landscaping	Apiary-Honey Harvesting and Wax Processing	7	1	See Course Schedule	\$109.00	N/A	\$109.00	None
Agriculture/ Landscaping	Hive Box Building	6	2	See Course Schedule	\$89.00	N/A	\$89.00	None
Agriculture/ Landscaping	Basic Arborist	24	3	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	Certified Arborist Prep	16	2	See Course Schedule	\$300.00	N/A	\$300.00	(Note: Separate certification
Agriculture/ Landscaping	Certified Landscape Technician (CLT)	50	8	See Course Schedule	\$495.00	N/A	\$495.00	(Note: Separate certification
Agriculture/ Landscaping	Certified Tree Worker, Part 1	6	1	See Course Schedule	\$375.00	N/A	\$375.00	None
Agriculture/ Landscaping	Certified Tree Worker, Part 2	6	1	See Course Schedule	\$375.00	N/A	\$375.00	None
Agriculture/ Landscaping	Certified Tree Worker, Part 3	16	1	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	Certified Tree Worker, Part 4	8	1	See Course Schedule	\$400.00	N/A	\$400.00	None
Agriculture/ Landscaping	Program Module 1: Chainsaw Safety and Field Maintenance	8	1	See Course Schedule	\$300.00	N/A	\$300.00	None
Agriculture/ Landscaping	Chainsaw Safety/Field Maintenance and Tree Felling Program Module 2: Tree Felling	8	1	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	CLT - Equipment Field Day/Truck & Trailer Instruction	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None

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Agriculture/ Landscaping	CLT - Irrigation Controllers and Plan Reading	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Irrigation Parts Identification and Pipe Repair	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Landscape Industry Certified Technician - Exterior Certification Field Test	7	1	See Course Schedule	\$200.00	N/A	\$200.00	(Note: Separate
Agriculture/ Landscaping	CLT - Pest Application	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Pest Identification and Pesticide Theory	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Plan Reading and Math for Landscapers	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Plant Identification	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Pruning	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Turf Establishment and Management	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT - Turf Maintenance Equipment	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	CLT- Tree/Shrub and Groundcover Establishment	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	Designing Irrigation Systems for Grounds and Lawn Areas	16	4	See Course Schedule	\$299.00	N/A	\$299.00	None
Agriculture/ Landscaping	Fertilization and Soil Fertility (CLT)	4	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	Fertilizer Use and Soil Enrichment	3	1	See Course Schedule	\$70.00	N/A	\$70.00	None
Agriculture/ Landscaping	Forestry Practices (Various)	8	1	See Course Schedule	\$150.00	N/A	\$150.00	None
Agriculture/ Landscaping	Fruit Tree Selection, Planting, and Care	3	1	See Course Schedule	\$70.00	N/A	\$70.00	None

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Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Agriculture/ Landscaping	Go Farm Kauai	136	22	See Course Schedule	\$480.00	N/A	\$480.00	None
Agriculture/ Landscaping	Horticulture & Pest Management	21	3	See Course Schedule	\$250.00	N/A	\$250.00	None
Agriculture/ Landscaping	Irrigation Endorsement	16	2	See Course Schedule	\$400.00	N/A	\$400.00	None
Agriculture/ Landscaping	Irrigation Installation	20	3	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	Landscape Planting and Maintenance	30	4	See Course Schedule	\$600.00	N/A	\$600.00	None
Agriculture/ Landscaping	Organic Growing	20	4	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	Pesticide Violations and Label Interpretations	2	1	See Course Schedule	\$30.00	N/A	\$30.00	CEU offered
Agriculture/ Landscaping	Personal Protective Equipment (PPE)	2	1	See Course Schedule	\$30.00	N/A	\$30.00	CEU offered
Agriculture/ Landscaping	Plant Pest Management	12	4	See Course Schedule	\$143.00	N/A	\$143.00	None
Agriculture/ Landscaping	Pest Control-Vertebrate Pests	2	1	See Course Schedule	\$35.00	N/A	\$35.00	CEU offered
Agriculture/ Landscaping	Plant Propagation	20	4	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	Tree Trimming	20	1	See Course Schedule	\$500.00	N/A	\$500.00	None
Agriculture/ Landscaping	Troubleshooting and Repairing Irrigation Systems	16	2	See Course Schedule	\$299.00	N/A	\$299.00	None
Business/ Managerial	The ABC's of Business Writing	15	3	See Course Schedule	\$118.00	n/a	\$118.00	Certificate of Completion
Business/ Managerial	Basic Parliamentary Procedures	2.5	1	See Course Schedule	\$25.00	N/A	\$25.00	None
Business/ Managerial	Behavioral Interviewing-Hire the right person for the job!	3	1	See Course Schedule	\$45.00	N/A	\$45.00	None

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Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Business/ Managerial	Business Etiquette	9	3	See Course Schedule	\$99.00	N/A	\$99.00	Certificate of Completion
Business/ Managerial	Conflict Resolution	6	1	See Course Schedule	\$90.00	N/A	\$90.00	None
Business/ Managerial	Crisis Management	2	1	See Course Schedule	\$65.00	N/A	\$65.00	
Business/ Managerial	Creating a Respectful Workforce	3	1	See Course Schedule	\$45.00	N/A	\$45.00	
Business/ Managerial	Dealing with Difficult People	3	1	See Course Schedule	\$45.00	N/A	\$45.00	None
Business/ Managerial	Developing Dynamic Customer Service	6	1	See course schedule	\$75.00	n/a	\$75.00	None
Business/ Managerial	An Effective Approach to Disciplinary Actions	4	1	See course schedule	\$60.00	n/a	\$60.00	None
Business/ Managerial	Grant Writing	12	4	See Course Schedule	\$118.00	N/A	\$118.00	None
Business/ Managerial (C3T)	Introduction to GIS & GPS Part 1	25	3	See Course Schedule	\$ 163.00	N/A	\$ 163.00	None
Business/ Managerial (C3T)	Introduction to GIS & GPS Part 2	25	3	See Course Schedule	\$ 163.00	N/A	\$ 163.00	None
Business/ Managerial	Quickbooks 2015	15	2	See Course Schedule	\$299.00	N/A	\$299.00	None
Business/ Managerial	Quickbooks 2015, Advanced	3	2	See Course Schedule	\$69.00	N/A	\$69.00	None
Business/ Managerial	Quickbooks 2015, Payroll	4	1	See Course Schedule	\$69.00	N/A	\$69.00	None
Business/Managerial	Showing Customers We Care-The Essential Component of Excellent Customer Service	4	1	See Course Schedule	\$75.00	N/A	\$75.00	none
Business/ Managerial	Social Media for Business, Introduction Facebook	3	1	See course schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Intermediate Facebook	3	1	See course schedule	\$45.00	n/a	\$45.00	Certificate of Completion

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Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Business/ Managerial	Social Media for Business, Introduction Twitter	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Intrrmediate Twitter	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Introduction to Pinterest	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Intermediate Pinterest	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Checking In	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Google+ & Youtube	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Intermediate Google+	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Watermark Photos	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Social Media for Business, Getting Started Overview	3	1	See Course Schedule	\$45.00	n/a	\$45.00	Certificate of Completion
Business/ Managerial	Summer Tax Workshop	3	1	See Course Schedule	80 or 100 after deadline	N/A	80 or 100 after deadline	8 or 10 years of Public Accountancy
Business/Managerial	Understanding Business Basics: Think Like a Boss	10	2	See Course Schedule	\$115.00	N/A	\$ 115.00	None
Computer Related	Access 2010 Advanced	12	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Access 2010 Intermediate	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Access 2010 Introduction	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Adobe Illustrator, Level 1	7	1	See Course Schedule	\$125.00	N/A	\$125.00	None
Computer Related	Adobe InDesign , Level 1	7	1	See Course Schedule	\$125.00	N/A	\$125.00	None

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Computer Related	Adobe InDesign, Level 2	7	1	See Course Schedule	\$125.00	N/A	\$125.00	None
Computer Related	Adobe Photoshop, CS3 Level 1	12	2	See Course Schedule	\$110.00	N/A	\$110.00	None
Computer Related	Adobe Photoshop, CS3 Level 2	10	2	See Course Schedule	\$100.00	N/A	\$100.00	None
Computer Related	Adobe Photoshop Elements	4	1	See Course Schedule	\$49.00	N/A	\$49.00	None
Computer Related	Adobe Premiere, Level 1	8	1	See Course Schedule	\$199.00	N/A	\$199.00	None
Computer Related	Adode Illustrator, Level 2	7	1	See Course Schedule	\$125.00	N/A	\$125.00	None
Computer Related	AutoCAD Level 1	24	4	See Course Schedule	\$375.00	N/A	\$375.00	None
Computer Related	AutoCAD Level 2	20	4	See Course Schedule	\$350.00	N/A	\$350.00	None
Computer Related	C++ Programming	18	4	See Course Schedule	\$300.00	N/A	\$300.00	None
Computer Related	CCNA	24	4	See Course Schedule	\$795.00	N/A	\$795.00	None
Computer Related	CISCO (Level I)	42	7	See Course Schedule	\$650.00	N/A	\$650.00	None
Computer Related	CISCO (Level II)	42	7	See Course Schedule	\$650.00	N/A	\$650.00	None
Computer Related	CISCO (Level III)	42	7	See Course Schedule	\$650.00	N/A	\$650.00	None
Computer Related	CISCO (Level IV)	42	7	See Course Schedule	\$650.00	N/A	\$650.00	None
Computer Related	Excel Level 3 (update to 2010 from 2007)	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Excel Level 2 (update to 2010 from 2007)	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None

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Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Computer Related	Excel Level 1 (update to 2010 from 2007)	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Introduction to Adobe CS2 Creative Suite	16	2	See Course Schedule	\$299.00	N/A	\$299.00	None or pass CHS exam
Computer Related	A Jump Start to Using Your Window Computer	7	1	See Course Schedule	\$85.00	N/A	\$85.00	None
Computer Related	A Jump Start to Using Your Macintosh Computer	7	1	See Course Schedule	\$65.00	N/A	\$65.00	None
Computer Related	Microsoft Project, Intermediate	9	2	See Course Schedule	\$149.00	N/A	\$149.00	None
Computer Related	Microsoft Project, Introduction	9	2	See Course Schedule	\$149.00	N/A	\$149.00	None
Computer Related	Microsoft Publisher Introduction	7	1	See Course Schedule	\$100.00	N/A	\$100.00	None
Computer Related	Outlook Level 1 2010	12	2	See Course Schedule	\$110.00	N/A	\$110.00	None
Computer Related	Outlook Level 2 2010	12	2	See Course Schedule	\$110.00	N/A	\$110.00	None
Computer Related	PowerPoint 2010 Level 2	14	1	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	PowerPoint 2010 Level 1	14	1	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Windows 7 Level 1	10.5	1	See Course Schedule	\$140.00	N/A	\$140.00	None
Computer Related	Windows 7 Level 2	10.5	1	See Course Schedule	\$140.00	N/A	\$140.00	None
Computer Related	Windows 8 Level 1	14	1	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Word 2010 Level 3	12	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Computer Related	Word 2010 Level 2	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None

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Computer Related	Word 2010 Level 1	14	2	See Course Schedule	\$175.00	N/A	\$175.00	None
Food Industry/ Service	Bartending & Cocktail Preparation	20	5	See Course Schedule	\$240.00	N/A	\$240.00	None
Food Industry/ Service	Introduction to Coffee Cupping	3	1	See Course Schedule	\$45.00	N/A	\$45.00	None
Food Industry/ Service	ServSafe Course Certification Program	18	3	See Course Schedule	\$200.00	N/A	\$200.00	If qualified & pass exam
General Skills	10-Key Skills Class	20	5	See Course Schedule	\$110.00	N/A	\$110.00	none
General Skills	Basic Office Skills	57	8	See Course Schedule	\$485.00	N/A	\$485.00	Certificate of Competence
General Skills	Commercial Driver's License	48	6	See Course Schedule	\$2,600.00	N/A	\$2,600.00	None
General Skills	Commercial Driver's License (CDL) Type C	35	4	See Course Schedule	\$495.00	N/A	\$495.00	None
General Skills	Keyboarding Skills Class	20	5	See Course Schedule	\$110.00	N/A	\$110.00	None
"Green" Courses	Solar Photovoltaic Entry Level	48	7	See Course Schedule	\$750.00	N/A	\$750.00	None
Health Industry Program	Healing Touch Level 1	16	1	See course schedule	\$125.00	n/a	\$125.00	Certificate of Completion
Business/ Managerial	Healing Touch Level 2	16	2	See Course Schedule	\$125.00	n/a	\$125.00	Certificate of Completion
Health Industry Training	Massage - Beginning	27	4	See Course Schedule	\$200.00	N/A	\$200.00	None
Health Industry Program	Massage - Hot Stone	16	2	See Course Schedule	\$240.00	N/A	\$240.00	
Health Industry Training	Petals of Wellness: Care for our Kupuna	36	6	See Course Schedule	\$385.00	N/A	\$385.00	Certificate of Completion

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Health Industry Training	Massage - Trigger Point Therapy	40	3	See Course Schedule	\$690.00	N/A	\$690.00	None
Language Program	Introduction to Japanese for Busy People	18	6	See Course Schedule	\$229.00	N/A	\$229.00	None
Language Program	Korean Language and Culture Level I	8	3	See Course Schedule	\$85.00	N/A	\$85.00	None
Language Program	An Introduction To Chinese Language & Culture (Mandarin)	9	3	See Course Schedule	\$99.00	N/A	\$99.00	None
Maintenance & Repair	Automotive: Car Care	60	15	See Course Schedule	\$875.00	N/A	\$ 875.00	None
Maintenance & Repair	Automotive: Minor Tune-up and Repair	60	15	See Course Schedule	\$875.00	N/A	\$ 875.00	None
Maintenance & Repair	Introduction to Biodiesel	15	3	See Course Schedule	\$83.00	N/A	\$83.00	None
Maintenance & Repair	Facilities Maintenance	84	8	See Course Schedule	\$2,500.00	N/A	\$2,500.00	None
Maintenance & Repair	Facilities Maintenance: Carpentry	20	2	See Course Schedule	\$550.00	N/A	\$550.00	None
Maintenance & Repair	Facilities Maintenance: Electricity	24	2	See Course Schedule	\$360.00	N/A	\$360.00	None
Maintenance & Repair	Facilities Maintenance: Plumbing	32	3	See Course Schedule	\$550.00	N/A	\$550.00	None
Maintenance & Repair	Facilities Maintenance: Workplace Safety	8	1	See Course Schedule	\$150.00	N/A	\$150.00	None
Maintenance & Repair	Hybrid Vehicles: Introduction to Hybrid Electric Vehicles	9	1	See Course Schedule	\$325.00	n/a	\$ 325.00	none
Maintenance & Repair	Hybrid Vehicles: Preventative Maintenance and Repair	9	1	See Course Schedule	\$325.00	n/a	\$ 325.00	none
Maintenance & Repair	Hybrid Vehicles: Air Conditioning and Service	9	1	See Course Schedule	\$325.00	n/a	\$ 325.00	none
Maintenance & Repair	Refrigeration & Air Conditioning	36	3	See Course Schedule	\$550.00	N/A	\$550.00	None

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Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Maintenance & Repair	Small Engine Repair & Maintenance	18	2	See Course Schedule	\$180.00	N/A	\$180.00	None
Maintenance & Repair	Solar Hot Water Heating Design	3	1	See Course Schedule	\$69.00	N/A	\$69.00	None
Maintenance & Repair	Solar System Installation & Maintenance	3	1	See Course Schedule	\$69.00	N/A	\$69.00	None
Maintenance & Repair	Solar System Installation Lab	6	1	See Course Schedule	\$139.00	N/A	\$139.00	None
Maintenance & Repair	Introduction to Wind Turbine and Electric Systems	50	10	See Course Schedule	\$195.00	N/A	\$195.00	None
Maintenance & Repair	Water and Waste Water treatment Entry Level Plant Operator	90	15	See Course Schedule	\$740 + 260 books	N/A	\$740 + 260 books	Certificate of Completion
Soft Training	7 Habits of Effective Managers	16	2	See Course Schedule	\$472.00	N/A	\$472.00	None
Soft Training	Conflict Resolution	6	1	See Course Schedule	\$90.00	N/A	\$90.00	None
Soft Training	DiSC-Building Sales Relationships	3.5	1	See Course Schedule	\$85.00		\$85.00	None
Soft Training	DiSC-Discover Your Motivators	3.5	1	See Course Schedule	\$85.00		\$85.00	None
Soft Training	DiSC-Getting the Most from your Teams	3.5	1	See Course Schedule	\$85.00		\$85.00	None
Soft Training	DiSC-Interpersonal Communication	3.5	1	See Course Schedule	\$85.00		\$85.00	None
Soft Training	DiSC: Exploring Behavioral Styles	4	1	See Course Schedule	\$125.00	N/A	\$125.00	None
Soft Training	The Dynamic Speaking Voice	3.5	3	monthly/ see website	\$32.00	n/a	\$32.00	Certificate of Completion
Soft Training	Mediation - Introduction to Basic Training	24	4	monthly/ see website	\$240.00	n/a	\$240.00	Certificate of Completion
Travel Industry Training	Interpret Kauai	12	2	See Course Schedule	\$195.00	N/A	\$195.00	None

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IV. Training Activity		V. Duration in Hours	Duration in Weeks	VI. Schedule	VII. TUITION PRICE			VIII. Certification offered? Yes/No
Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Travel Industry Training	Introduction to Polynesian Voyaging & Navigation	6	1	See Course Schedule	\$89.00	N/A	\$89.00	None
Travel Industry Training	American Sign Language Series LEVEL 1A	18	2	See Course Schedule	\$168.00	N/A	\$168.00	None
Travel Industry Training	American Sign Language Series LEVEL 1B	18	2	See Course Schedule	\$168.00	N/A	\$168.00	None
Travel Industry Training	American Sign Language Level 2 A	18	6	See Course Schedule	\$168.00	N/A	\$168.00	None
Travel Industry Training	American Sign Language Level 2B	18	6	See Course Schedule	\$168.00	N/A	\$168.00	None
Travel Industry Training	Spanish Language and Culture-Level I	20	5	See Course Schedule	\$99.00	N/A	\$99.00	None
Travel Industry Training	Tour Guide Certification Training	10	2	See Course Schedule	\$195.00	N/A	\$195.00	None
<b>ONLINE CLASSES</b>	<b>ONLINE CLASSES</b>							
Business/ Managerial	Accounting Fundamentals	24	6	monthly/ see website	\$129.00	N/A	\$129.00	Certificate of Completion
Business/ Managerial	Accounting Fundamentals II	24	6	monthly/ see website	\$129.00	N/A	\$129.00	Certificate of Completion
Business/ Managerial	Business and Marketing Writing	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Effective Business Writing	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Effective Selling	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Fundamentals of Supervision and Management	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Fundamentals of Supervision and Management II	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Get Assertive	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion

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Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Business/ Managerial	Interpersonal Skills	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Introduction to Non-profit Management	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Leadership	24	6	monthly/ see website	\$130.00	n/a	\$130.00	Certificate of Completion
Business/ Managerial	Project Management Fundamentals	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Project Management Applications	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	PMP® Certification Prep 1	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	PMP® Certification Prep 2	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Business/ Managerial	Project Management (Gatlin Careers)	40	5	open entry	\$1,495.00	n/a	\$1,495.00	Certificate of Completion/Pr
Computer Related	Designing Effective Websites	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to InDesign CS6	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Illustrator CS4	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Access 2007	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Excel 2007	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Excel 2010	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Project 2010	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Outlook 2007	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion

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IV. Training Activity		V. Duration in Hours	Duration in Weeks	VI. Schedule	VII. TUITION PRICE			VIII. Certification offered? Yes/No
Program Area	Course Title				Tuition Price	State Discount Rate (%) & Cost per unit	Total STATE Tuition and, if applicable, including tax*	
Computer Related	Introduction to Microsoft PowerPoint 2007	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft PowerPoint 2010	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Word 2007	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Microsoft Word 2010	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Photoshop, CS6	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Introduction to Quickbooks 2012	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Intermediate Quickbooks 2012	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Computer Related	Certificate in Gerontology	24	6	monthly/ see website	\$205.00	n/a	\$205.00	Certificate of Completion
Soft Training	A to Z Grant Writing	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Soft Training	Achieving Success with Difficult People	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion
Soft Training	Writing Essentials	24	6	monthly/ see website	\$129.00	n/a	\$129.00	Certificate of Completion